



**HIỆP HỘI TƯ VẤN XÂY DỰNG VIỆT NAM**  
Vietnam Engineering Consultant Association



*Ha Noi city, 11<sup>th</sup> July, 2017*

## **ANNOUNCEMENT OF FIDIC TRAINING COURSES**

### **CLIENTS/CONSULTANTS MODEL SERVICES AGREEMENT – WHITE BOOK 2017 (MODULE 0)**

**Ha Noi city, 19<sup>th</sup> and 20<sup>th</sup> September, 2017**  
**Ho Chi Minh city, 22<sup>nd</sup> and 23<sup>rd</sup> September, 2017**

#### **To Whom It May Concern,**

The Clients/Consultants Model Services Agreement (the White Book) 5th Edition have just completed in 2017. The Agreement is suitable for general use for the purpose of pre-investment and feasibility studies, detail design, and administration of construction and project management, both for Employer-led design teams and for Constructor-led design teams on design and build commissions. The Agreement is suitable for international project but can equally be used on domestic project.

With the main contents of White Book 2017, the training courses also provide the contents of relevant books for more reference such as: Sub-Consultancy Agreement, 2017 and Model Joint Venture (Consortium) Agreement between Consultants, 2017.

#### ***1. The Contents of Training Courses:***

The programme and contents will be complied with FIDIC training course Module 0: Clients/Consultants Model Services Agreement - White Book 2017.

There is an essential need is to standardize the knowledge of consulting engineering business practices across national boundaries, and to have those who understand and use these standard practices recognized. This practical training course or seminar details how agreements for professional services should be handled, using FIDIC's standard agreements as the basis. Case studies are included.

#### ***2. Who should attend:***

The training course provides the necessary knowledge for professionals from Government Department and Agencies, Employers, Consulting Firms, Contractors, Quantity Surveyors, Engineers, Architects, Legal Advisers and all involved with the implementation and management Contracts. It is particularly important to those involved in preparing or managing the Consulting Services.

### **3. Trainer:**

Mr. **Vincent Leloup**, who is a International Accredited Trainer of FIDIC, a member of FIDIC Task Group for preparation of the Fifth Edition 2017.

### **4. Language :**

The lectures will be presented in English language and translated in to Vietnamese language (Cabin translation).

### **5. Material and Handout documents :** Each participant will be provided:

*With Vietnamese Participants:*

- The Handout document that were prepared by Trainer (in English and Vietnamese language).
- One set of Vietnamese version of Clients/Consultants Model Services Agreement (The White Book), 2017.
- One set of Vietnamese version of Sub-Consultancy Agreement, 2017.
- One set of Vietnamese version of Model Joint Venture (Consortium) Agreement between Consultants, 2017.

*With Foreign Participants:*

- The Handout document that were prepared by Trainer in English.
- One set of English version of Clients/Consultants Model Services Agreement (The White Book), 2017
- One set of Vietnamese version of Sub-Consultancy Agreement
- One set of Vietnamese version of Model Joint Venture (Consortium) Agreement between Consultants.

### **6. Certificate of Attendance:**

FIDIC Accredited Certificates will be issued to all Participants that signed by Trainer and VECAS representative .

### **7. Date and Venue:**

*The training course in Ha Noi city:*

Date: 2 days, 19th - 20th September, 2017.  
Time: Starting at 8:30am 19th September, 2017.  
Venue: Movenpick Hotel, No 83 Ly Thuong Kiet Street, Hanoi city, Vietnam.

*The training course in Ho Chi Minh city:*

Date: 2 days, 22nd -23rd September, 2017.  
Time: Starting at 8:30am 23rd September, 2017.  
Venue: Liberty Central Saigon Riverside Hotel  
No 17 Ton Duc Thang, District 1, Ho Chi Minh City, Vietnam.

**8. Registration Fees: VND 18,000,000.00** (is including: Teabreak, lunch, material in two days training course)



**None VECAS members:**

- 10% discount will be applied for from second participant in the same organization: VND 16,200,000.00.

*Registration and payment before 31 July:*

- 5% discount will be applied for the first participant: VND 17,100,000.00

- 15% discount will be applied for from second participant in the same organization: VND 15,300,000.00.

**VECAS members:**

- 30% discount will be applied: VND 12,600,000.00

- 35% discount will be applied for registration and payment before 31 July: VND 11,700,000.00

**9. Registration form:**

The registration form of training courses will be included, and it also can be accessed on the website of VECAS at: [www.vecas.org.vn](http://www.vecas.org.vn).

The registration form of participants will be sent to VECAS office **not later than 5th September, 2017**. VECAS will send the details invitation and payment method to participants immediately after.

**10. Contact details:**

**VIETNAM ENGINEERING CONSULTANT ASSOCIATION – VECAS**

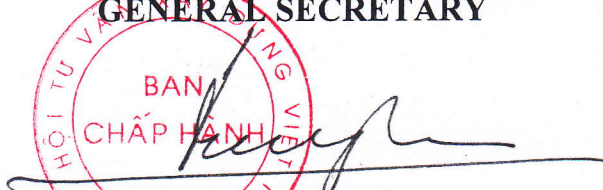
6<sup>th</sup> Floor, Intellectual Palace, No 1 Ton That Thuyet Str., Cau Giay District, Ha Noi city

Tel: 844 8218093 Fax: 844 9740109 Email: [vecas95@gmail.com](mailto:vecas95@gmail.com)

(Contact person: Mrs. Pham Thi Thu Hang: 0903252475,

Mr. Nguyen Kim Nhu: 0932253535)

**GENERAL SECRETARY**



**HOANG UNG HUYEN**

*(Red circular stamp: HỘI TƯ VẤN KỸ SƯ VIỆT NAM - BAN CHẤP HÀNH)*

## Programme

| <b>Day 1 - White Book</b>   | <b>Day 2 - Sub-Consultancy Agreement, JV Agreement and case studies</b>  |
|---|--|
| <b>Session 1</b> <ul style="list-style-type: none"> <li>• Introduction to the FIDIC 2017 Suite of Agreements</li> <li>• Overview of the FIDIC White Book – structure and contents, main changes against the 2006 Edition</li> <li>• General Provisions</li> </ul> | <b>Session 5</b> <ul style="list-style-type: none"> <li>• Overview of the FIDIC 2017 Sub-Consultancy Agreement</li> <li>• Inter-relation with the FIDIC 2017 White Book</li> </ul>       |
| Coffee break  | Coffee break   |
| <b>Session 2</b> <ul style="list-style-type: none"> <li>• Role &amp; Responsibilities of the Client and of the Consultant</li> <li>• Commencement and Completion</li> </ul>   | <b>Session 6</b> <ul style="list-style-type: none"> <li>• Case studies on the FIDIC White Book 2017</li> </ul>   |
| Lunch break   | Lunch break  |
| <b>Session 3</b> <ul style="list-style-type: none"> <li>• Variation to the Services</li> <li>• Suspension and termination</li> <li>• Payment</li> </ul>   | <b>Session 7</b> <ul style="list-style-type: none"> <li>• Overview of the FIDIC 2017 JV Agreement</li> <li>• Role and responsibilities of JV Members</li> <li>• JV Management</li> </ul> |
| Coffee break  | Coffee break   |
| <b>Session 4</b> <ul style="list-style-type: none"> <li>• Liabilities and insurance</li> <li>• Dispute resolution</li> <li>• Rules for Adjudication</li> </ul>  | <b>Session 8</b> <ul style="list-style-type: none"> <li>• Financial management of the JV</li> <li>• Dispute resolution</li> </ul>  |
| Close of training   | Close of training  |

*There will be sample opportunities for questions& answers throughout the seminar, and exercises/case studies will be proposed to the delegates*